

## Tenders 2024 – 2027

Buntingford Town Council would like to invite contractors to tender for:

- Grass cutting contract 2024 - 2027
- Community Open area maintenance 2024 – 2027
- Pitch maintenance contract 2024 - 2027

The deadline to submit for these tenders is 12:00 Monday 23<sup>rd</sup> October 2023.

Full details of the ITT can be found in the documents below.

23<sup>rd</sup> August 2023

Dear Sirs,

**Invitation to Tender - Grass Cutting 1.4.2024 – 31.3.2027 (3 year contract)**

Please find enclosed maps showing the various areas to be included. All areas are bounded in white.

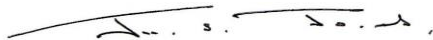
1. Norfolk Road Playing Field  
Gang mow the playing field, strim round the perimeter where necessary trimming back undergrowth. Mow the children's play area and strim round equipment and fence. Strim banks on the pump track and skate ramps. Exclude the Cricket Table and the grass within the Scout HQ compound.
2. Hare Street Road Playing Field  
Gang mow the playing field, strim round the perimeter where necessary trimming back undergrowth. Mow the children's play area and strim round equipment and fence.
3. Community Centre Playing field  
Gang mow the playing field and adjacent connected areas (see map), strim round the perimeter where necessary trimming back undergrowth. Mow the children's play area and strim round equipment and fence. Strim round outdoor gym equipment.
4. Footpath rear Millfield School  
Strim alongside footpath from Community Centre Playing Field to junction of other path
5. Monks Walk adjacent 167  
Cut grass and strim perimeter
6. Monks Walk adjacent 100  
Cut grass and strim perimeter

Both Playing fields are used for football and the cut needs to reflect this during that season. The Norfolk Road Playing field is also used for cricket during that season and length of cut of the outfield needs to reflect this. The Cricket Table is maintained separately.

It is anticipated that up to 18 cuts would be needed during the full growing season. The timing of the cuts will obviously depend on the rate of growth but the length of grass must be kept short.

All tenders should reach the Council Offices no later than 12 noon on Monday 23<sup>rd</sup> October 2023 and will be appointed late December 2023.

Yours sincerely



Mrs Jill Jones PSLCC CertHe  
Town Clerk

**Please Mark envelope in left hand corner with**

**GC2024/27**

23<sup>rd</sup> August 2023.

Dear Sirs,

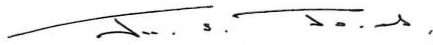
**Invitation to Tender - Community Open Areas  
1.4.2024 – 31.3.2027 (3 year contract)**

We are seeking tenders for the maintenance of three areas under community ownership, scale maps are enclosed. It is probably that you would wish to visit these sites with Town Council staff to ensure the scope of the required maintenance.

1. **Monks Walk land rear of post Office**  
Area containing trees, shrubs and undergrowth bordering the roadside on one side and private property on the others. This is ostensible a haven for wildlife and is not expected to look pristine. The requirement is to maintain a sense of control of the area. Twice yearly to remove secondary lower growth on trees and reduce any overhanging branches.  
Three/four times per year, to trim/cut back any growth on the roadside to stop any infringement. Remove any litter.  
Twice yearly to reduce growth of scrub, nettles, brambles and bushes.  
All cuttings, etc, to be removed from the site.
2. **Bovis Amenity Land and Riverside Walk**  
This is a large wooded area split in two.  
One section on the north west side of the riverbank with a hard surfaced heavily used footway.  
The south east section spans the small river (River Rib) and has two surfaced footpaths cutting through. One runs north south and is heavily used, the other follows the western boundary rising to follow the riverbank as it comes south. There is also a swathe of grass on the south west side of the river which provides a pleasant resting/walking area.  
On a regular basis, possibly six times a year, to trim and keep all pathways clear. To inspect the area and report any problems that require Health and Safety actions above and beyond this contract. To remove any litter.  
Once per year to cut back secondary growth, overhanging branches and shrubbery encroaching on the open areas. Particular attention to be paid to the north west section and its path.
3. **Millennium Wildlife Area**  
**Main through Path** - 7 trim or mows per year - March to September  
Approximately 1 metre either side - not too short  
**Perimeter Access Route** - Once per annum - Winter  
Cut back any encroachment to allow vehicular access  
**Walking Paths** - 7 trim or mows per year - March to September  
There are 3 walking pathways through the area  
**Furniture** - Trim round all furniture, benches, bins, boards, etc.  
**Scrub** - Once a year - Winter  
Cut back encroachment on the grass areas  
**Other** - Once per annum, assess tree and shrub growth, recommend course of action and provide a quotation.  
  
The main grass areas are subject to specialised cut and lift and are not included in this schedule of works.
4. **Seth Ward Community Centre Conservation Area.**  
Trim area 6 times per year, prune wild roses and weed control paths.

All tenders should reach the Council Offices no later than 12 noon on Monday 23<sup>rd</sup> October 2023 the approved contractor will be appointed late December 2023.

Yours sincerely



Mrs Jill Jones MILCM CertHe  
Town Clerk

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<b>COA2024/27</b>
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23<sup>rd</sup> August 2023.

Dear Sirs,

**Invitation to Tender - Football Pitch Maintenance  
1.4.2024 – 31.3.2027 (3 year contract)**

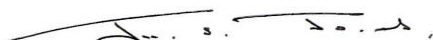
We are seeking tenders for the maintenance of two football pitches located on the Community Centre Recreation Ground, Luynes Rise, Buntingford SG9 9SG. There are no watering facilities at the site.

The programme to be followed is:

1. Spring Fertiliser  
To be conducted at the end of the football season - 20:20:10 analysis product at a rate of 250 kg/ha
2. Spring Verti-drain  
To be conducted approximately 14 days after the fertilising with tines of 25mm or 18mm with maximum penetration and heave
3. Spring Seeding  
Use 100% perennial rye grass seed mixture containing three high ranking cultivars. Over-seed at a rate of 35g/sq.m
4. Weed Control  
Early summer use a selective herbicide suitable for amenity turf
5. Summer Fertiliser  
Late summer fertilise with 20:20:10 analysis product at a rate of 190kg/ha
6. Slit Tining  
Performed during early autumn through to December assuming soil is not too wet.
7. Top Dressing  
To be done as early in the contract period as weather and football season permits. 80 tonnes of lime free medium coarse sand per pitch.

All tenders should reach the Council Offices no later than 12 noon on Monday 23<sup>rd</sup> October 2023. The approved contractor will be appointed late December 2023.

Yours sincerely



Mrs Jill Jones MILCM CertHe  
Town Clerk

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**PM2024/27**