



MINUTES OF THE MEETING OF BUNTINGFORD TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MANOR HOUSE, BUNTINGFORD AT 7.30pm ON THURSDAY 23RD FEBRUARY 2023.

Present: Councillors, D. Wallace, G. Waite, Mrs J. Danagher, B. Lemay & Mrs S. Coote (19:32)

Officer Present: J. Jones (Town Clerk) A. Georgiou (Admin Officer)

Also Present: 1 member of the public & PCSO Paul Dearman

418. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.

Apologies from Councillors G. Bonner, Mrs P. Furness, M. Furness, J. Ling, S. Bowman, S. Bull and County / District Councillor Jones.

419. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST.

No declarations.

420. TO APPROVE AS A TRUE RECORD AND AUTHORISE THE CHAIRMAN TO SIGN THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 26TH JANUARY 2023.

Following a proposal, second and a unanimous vote it was

RESOLVED

That the minutes are a true record and the Chairman authorised to sign them.

421. TO RECEIVE ANNOUNCEMENTS FROM THE CHAIRMAN.

On the 4th February the Chairman attended the civic service for the Royal British Legion at St Peter's Church to commemorate the 100th Anniversary of the Buntingford branch.

Councillor Mrs S. Coote entered the meeting (19:32).

8th February the Chairman attended a celebratory dinner for the 100th Anniversary for the Buntingford branch of the Royal British Legion.

11th February - The Chairman attended a gathering in the High Street in memory of Mehmet who sadly passed away in the earthquake in Turkey.

14th February - The Chairman attended a farewell presentation at the police station to thank Bill Snapes, who contributed many hours in maintaining the OWL system.

16th February - Attended a presentation by Councillor Peter Ruffles on the history of Hertford.

17th February - Attended a showing of Calendar Girls by the Buntingford Drama Club at the Seth Ward Community Centre.

It was reported that the town had received a letter of acknowledgement from Buckingham Palace regarding the passing of Queen Elizabeth II.

The Council received a letter of thanks from the woman who ran the exercise class that the Council recently awarded a grant to.

The Council have also received a letter from Marion Ling, thanking the Council for sending flowers for Councillor Ling. The Chairman recently visited Councillor Ling in hospital, the Chairman will keep councillors updated on the situation.

It was reported that Churches Together are in the process of planning a civic service for the Coronation of King Charles III on 6th May. The Chairman has stated that he is already heavily involved in planning the Council event at the Seth Ward Community Centre on 7th May.

It was noted that the Chairman and the Clerk recently met with someone from East Herts regarding the Shared Prosperity Fund. Another meeting with key stakeholders is hoped to take place soon.

422. TO RECEIVE A REPORT FROM THE POLICE.

A report had been circulated to Council.

There has been a small increase in crime, largely driven by theft from/of motor vehicles. It was noted that this trend is all over, not specific to Buntingford.

It was noted that there was a stop and search in Hare Street Road Playing Field and an offensive weapon was seized.

It was noted that there has been a couple of shop lifting incidents in the town.

It was mentioned that Buntingford has never had a problem with weapons before and it is hoped that this is an isolated incident.

423. TO RECEIVE AND CONSIDER THE REPORT OF THE MEETING OF THE AMENITIES COMMITTEE HELD 2ND FEBRUARY 2023.

Following a proposal, second and a unanimous vote it was

RESOLVED

That the report of the meeting of the Amenities Committee held on 2nd February 2023 be adopted.

424. TO RECEIVE AND CONSIDER THE REPORT OF THE MEETING OF THE RESOURCES COMMITTEE HELD ON THE 9TH FEBRUARY 2023.

Following a proposal, second and a unanimous vote it was

RESOLVED

That the report of the meeting of the Resources Committee held on 9th February 2023 be adopted.

425. TO RECEIVE AND CONSIDER THE REPORTS OF THE MEETINGS OF THE PLANNING COMMITTEE HELD ON 26TH JANUARY 2023 AND 9TH FEBRUARY 2023.

Following a proposal, second and a unanimous vote it was

RESOLVED

That the reports of the meetings of the Planning Committee held on 26th January 2023 and 9th February 2023 be adopted.

426. TO RECEIVE REPORT OF PAYMENTS MADE FEBRUARY 2023.

Following a proposal, second and a unanimous vote it was

RESOLVED

That the reports of payments made February 2023 be received. (Copy attached).

427. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR.

Not present.

428. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR.

Not present. It was noted that the County Councillor is attending the Standon and Puckeridge Council meeting.

429. TO CONSIDER AND AGREE SITE FOR 2023 FUNFAIR VISIT TO BUNTINGFORD.

It was suggested that the Seth Ward Community Centre lower football pitch was the most suitable location. It was stated that a letter drop to residents will take place.

It was noted that the fair has outgrown the current site regardless of the installation of the new pump track.

It was stated that this event will be a 1 year trial at this location and the Council will take comments

on board after the event.

It was noted that the Seth Ward Community Centre playing fields were the best location due to a lack of space / land elsewhere.

It was asked if the residents should be consulted but noted that there is no alternative site available.

Following a proposal, second and a unanimous vote it was

RESOLVED

That this Council letter drop to residents and agree the fair will be held at the Seth Ward Community Centre playing field, on the lower pitch for a trial year to be reviewed post event

430. TO CONSIDER FUNDING FROM NEW HOMES BONUS COMMEMERATIVE LAPEL BADGES TO CELEBRATE KING CHARLES III CORONATION - TO BE GIVEN TO ALL SCHOOL PUPILS IN BUNTINGFORD.

The Clerk had circulated a link for coronation badges to commemorate the event with the idea to purchase one for every school child in the town. These can be distributed by the schools and extra badges will be purchased so that children who live in Buntingford but go to school outside of the town can also receive one. It was also suggested that any extra badges could be sold for £1 per badge. The cost of 3000 badges was reported to be £2700. It was suggested that the badges should be purple and read BUNTINGFORD in the personalised text at the bottom.

Following a proposal, second and a unanimous vote it was

RESOLVED

That this council purchase 3000 purple badges that read BUNTINGFORD to commemorate the coronation of King Charles III to be distributed amongst school children in the town, with any spare badges to be sold at £1 per badge, to be funded from New Homes Bonus.

431. TO INVITE MEMBERS OF THE PUBLIC TO ASK QUESTIONS.

It was suggested to the Council that it includes putting timings of the fair in the letter to be distributed to residents on Luynes Rise / Monks Walk. This should ease any concerns residents have regarding noise levels. The Clerk agreed to amend the letter and contact the fair to confirm that the fair will not go on past 10pm.

Meeting Closed: 20:02

Next meeting of the Full Council 30th March 2023.

1	2	3	4	5	6	7	8	9	
1	Accounts paid:	Feb-23	Full Council Meeting:	23rd February 2023					
2	Committee	Budget	Payee	Details	Amount	Budget total	Budget Bal.	Notes	
3	Expenditure								
4	Resources	Salaries	Barclays	Salaries Jan	8605.99				
5	Resources	Salaries	HMRC	Tax/NIC Jan	2483.48				
6	Resources	Salaries	HCC	S Ann Jan	2871.76	160000	18103.64		
7	Amenities	Layston Cemetery	CGS	Cemetery maintenance	978.91				
8	Amenities	Layston Cemetery	Advanced Demolition	Skip empty/replace	260				
9	Amenities	Layston Cemetery	CGS	Maintenance and repair gate	1038.91	15000	1719.06		
10	Amenities	Open areas	CGS	Open areas maintenance	375.96				
11	Amenities	Open areas	CGS	Open areas maintenance	375.96	4514	-621.26		
12	Resources	Other Loans Principal	PWLB		1200	3400	1000		
13	Resources	Other loans interest	PWLB		405.6	939	96.6		
14	Resources	Training	SLCC	A6 Re-sit module	10				
15	Resources	Training	J Smith	DBS check	18	200	53.2		
16	Resources	Xmas Lights	Sparkx	2022 Xmas lights	6420	8000	1580		
17	Amenities	Trees	Oak Leaf	Tree surgery HSRPF	1760				
18	Amenities	Trees	Oak Leaf	Tree surgery Monks Walk/HSR	650			Allocated reserves	
19	Resources	CCTV	AV Guys	New monitor SWCC	190				
20	Resources	CCTV	Vodafone	Sim card CCTV	11.62	1800	24.61		
21	Resources	PCSO	Police Crime Comm	3/4 PCSO	4449				
22	Resources	PCSO	Police Crime Comm	4/4 PCSO	4449	16000	-5950		
23	Resources	Postage	Pitney Bowes		43.77	450	109.29		
24	Amenities	Pavilion maintenance	B&M	New flood light car park	90	1500	889.5		
25	Council	NHB	Majestic Trees	Commemorative trees LCG's	2310.05				
26	Council	NHB	Barclaycard	Flags for Coronation event	135.81				
27	Council	NHB	EHDC	TEN for Coronation event	21				
28	Council	NHB	CGS	Install bench LCG's	455				
29	Council	NHB	Fun Firm	20% deposit fair rides Coronation	1300			NHB	
30	Resources	Mayor's allowance	Hertford TC	2 x tickets	98				
31	Resources	Mayor's allowance	P Furness	Flowers - Ling	40				
32	Resources	Mayor's allowance	Hertford TC	Ticket for event	10	1500	809.75		
33	Resources	Refuse collection	EHDC	refuse collection	598	2300	-315.6		
34	Resources	Hospitality	Petty Cash	Catering RBL Civic Service	21.45	1500	250.99		
35	Resources	Communications	BT	Landline/Broadband	49.94	750	200.66		
36	Resources	Software	Sage	Support	33	750	-379.15		
37	Resources	Manor House Maintenance	Barclaycard	Leaflet holder	163.46				
38	Resources	Manor House Maintenance	Barclaycard	Defib battery	210	10500	7821.88		
39	Resources	Cleaning	Barclaycard	Cleaning materials	121.33	700	67.2		
40	Amenities	Dog/Litter	Barclaycard	Dispenser bags	134.25				
41	Amenities	Dog/Litter	Barclaycard	Dispenser bags	248.00	3000	-1704.51		
42	Resources	Stationery	Barclaycard	Stationery	12.45	750	500.99		
43	Resources	Oil	Certas	Oil	1353.9	5000	479.66		
44	Resources	Electricity	British Gas	Electricity MH	568.63	7000	3295.32		
45	Council	S106	C&K	2nd payment pump track	30000			S106	
46	Resources	Copier	Sharp	Maint/lease copier	85.03	350	12.84		
47									
48									
49	INCOME								
50	15/12/2022	Kashec	Rent		361.00	30/01/2023	HMRC	Vat refund	3085.83
51	23/12/2022	EHDC	S106		38494.11	31/01/2023	Brainstorm	Rent	304.00
52	28/12/2022	Ch of Comm	Reimburse stalls		1406.00	01/02/2023	Ecomal	Rent	150.00
53	28/12/2022	Civic Society	Hire		17.50	01/02/2023	Regency House	Rent	115.00
54	30/12/2022	Brainstorm	Rent		304.00	02/02/2023	AK Comms	Rent	403.00
55	18/01/2023	Civic Society	Hire		17.50	02/02/2023	Judkins	Rent	712.00
56	18/01/2023	Buck Chipp PC	Hire		17.50	03/02/2023	Carers	Hire	35.00
57	18/01/2023	JMAS	Rent		247.50	03/02/2023	JWS	Rent	247.50
58	27/01/2023	Everyone Active	Manag fee		500.00	03/02/2023	Nutrition Consult	Rent	273.00
59						03/02/2023	Everyone Active	Reimb elec	316.61