



Notice is hereby given that the **Annual Meeting** of Buntingford Town Council will be held in the Council Chamber, the Manor House, Buntingford on **Thursday 31st May 2018** at 8.00pm, for the purpose of transacting the business set out in the Agenda below and you are hereby summoned to attend.

Jill Jones
Town Clerk
16th May 2018.

To: All Members of the Council

The meeting is open to the Press and Public

A Member, when declaring their personal interest in a matter must also indicate whether or not that interest is prejudicial and if so, must leave the room when the matter is being discussed.

AGENDA

1. To elect Councillor G. Waite to the office of Town Mayor for the ensuing Council year.
2. To receive the Town Mayor's Declaration of Acceptance of Office, or if not received, to decide when it shall be received.
3. To receive apologies for absence.
4. To elect Councillor P.Hay to the office of Deputy Town Mayor for the ensuing Council year.
5. To co-opt Mr Andrew Huggins to the Town Council and to receive his Declaration of Acceptance of Office.
6. To appoint members to serve on the under mentioned Standing Committees for the ensuing Council year.
 - Amenities Committee - 5 members
 - Resources Committee - 5 members
 - Planning Committee - 6 membersThe Town Mayor and Deputy Town Mayor are ex-officio members of all Committees.
7. To receive list of Deeds and Trusts in the Council's Custody.