



Notice is hereby given that the **Annual Meeting** of Buntingford Town Council will be held in the Council Chamber, the Manor House, Buntingford on **Thursday 16th May 2019** at 8.00pm, for the purpose of transacting the business set out in the Agenda below and you are hereby summoned to attend.

Jill Jones
Town Clerk
7th May 2019.

To: All Members of the Council

The meeting is open to the Press and Public

A Member, when declaring their personal interest in a matter must also indicate whether or not that interest is prejudicial and if so, must leave the room when the matter is being discussed.

AGENDA

1. To receive nominations and appoint a Town Mayor for the ensuing Council year.
2. To receive the Town Mayor's Declaration of Acceptance of Office, or if not received, to decide when it shall be received.
3. To receive apologies for absence.
4. To receive nominations and appoint a Deputy Mayor for the ensuing Council year.
5. To co-opt three candidates to the Town Council.
6. To appoint members to serve on the under mentioned Standing Committees for the ensuing Council year.
 - Amenities Committee - 5 members
 - Resources Committee - 5 members
 - Planning Committee - 6 membersThe Town Mayor and Deputy Town Mayor are ex-officio members of all Committees.
7. To receive list of Deeds and Trusts in the Council's Custody.
8. To confirm eligibility to grant the General Power of Competence. Eligibility constitutes at least two thirds of the number of seats on the Council must be filled by elected Councillors and the Clerk to the Council must hold at least one of two qualifications.
9. To appoint Council Representatives to:
 - Relief in Need Charity - 3 members
 - Twinning Association - 1 member
 - Plastic Free Buntingford - 1 member